

**DOCUMENT VERIFICATION INSTRUCTIONS**  
**P.G. Medical Counseling & Admission Committee [Odisha] – 2019-2020**

1. **Eligibility:** All candidates registered for online counseling at [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) for Odisha PG Medical Counseling & Admission 2019-2020 for the State Quota seats are eligible for Document Verification [DV].
2. **Date and Time :** The DV shall be conducted in batches between **March 18 to 26, 2019** (excluding Govt. Holidays) between **10AM to 4PM**.
3. **Venue:** DV shall be held at Old Auditorium, S.C.B. Medical College, Cuttack.
4. **Day-wise Allotted Candidates for DV:**

<b>Date</b>	<b>Odisha Application Number [last four digits]</b>	
• March-18 [Monday]	Batch-1	0001 to 0150
• March-19 [Tuesday]	Batch-2	0151 to 0300
• March-20 [Wednesday]	Batch-3	0301 to 0450
• March-23 [Saturday]	Batch-4	0451 to 0600
• March-25 [Monday]	Batch-5	0601 to 0750
• March-26 [Tuesday]	Batch-6	0751 to rest

5. **Reporting time:** Candidates must report between 10.00 AM to 12.00 Noon, not later.
6. **Attendance:** Each candidate shall have to sign the Attendance Sheet by producing the tagged set of photocopies of documents mentioned below. A Coupon number will be allotted on the Candidate's Application on first come first serve basis.
7. **DV Desk:** When called, each candidate shall report at DV DESK allotted with all supportive documents.
8. **Document List :** The Documents required to be produced for DV shall include both ORIGINALS and SELF-ATTESTED PHOTOCOPIES arranged serially as follows:
  1. **Bank Payment Receipt of Rs. 2500/- (through SBI collect)**
  2. **Print out of duly signed online submitted Application Form.**
  3. **NEET-PG 2019 Rank Card.**
  4. **Photo-ID [ Aadhaar / Voter-ID / PAN Card /DL ].**
  5. **Matriculation Certificate [10th] indicating Date of Birth.**
  6. **MBBS Mark Sheets.**
  7. **MBBS Degree / Provisional Certificate.**
  8. **Internship / Houseman ship Completion Certificate**
  9. **Updated Medical Registration Certificate.**
  10. **Permanent Resident / Domicile / Nativity Certificate (Issued within 5 years)**
  11. **Reservation Category Certificate [if applicable] (PH Certificate as per Gazette Notification No. MCI/34(41)/2018-Med./170045 dated 5 Feb 2019)**
  12. **Service Certificate (if applicable) issued by CDMO / Concerned Authority.**
  13. **Authorization Letter [if applicable]**
9. **Document Arrangement:** All ORIGINALS and one set of SELF-ATTESTED COPIES in serial & tagged.
10. **Time:** The process for each candidate may take about 20 minutes time.
11. **No undertakings:** No undertakings shall be accepted as such, on the allotted time of DV.
12. **Hall Entry:** Only candidate or authorized representative & none else shall be allowed into hall.
13. **No TA /DA /Refreshments** shall be given to the candidates as per norm.
14. **DV Certificate:** A DV Certificate shall be issued to the candidates on completing the DV process.

Sd/

**Convenor, PG(M)CAAC [O] 2019 – 2020**

**11.3.2019**